WHEATON COLLEGE
For Christ & His Kingdom

ENROLLMENT VERIFICATION
Request Form

Did you know that Wheaton College students and alumni may request a **free and instant** Enrollment Verification Certificate from the National Student Clearinghouse to officially report/state their enrollment, registration, dates of attendance, and expected graduation date? Common uses for Enrollment Verifications include, but are not limited to, scholarships, financial aid, tuition assistance, insurance, employment, and visa requirements. To access this free resource, please follow the "Enrollment Verification Certificate" link within the Wheaton Portal listed under Banner Self Service/Student Services.

This form is to be used when requesting FERPA protected data such as Academic Standing, GPA or registered credit hours.

Student Name_____ Email Address _____

Student I.D.# _____ or Last 4 digits of SSN_____ Today's Date_____

Type of Verification Needed:	For Semester(s) i.e. Fall '21	
☐ Pre-registration (You've enrolled but have not yet attended classes.)	_____	
☐ Enrollment	_____ _____ _____ _____	
☐ Expected Graduation Date	Month: _____ Year: _____	
☐ Degree verification (for graduates)	Year of Graduation: _____	
Signature is required for the following requests:		
☐ Academic Standing: please indicate specific semester(s) or "all semesters"	_____ _____ _____ _____	
☐ Other (Current GPA, total credit hours)		
☐ Disciplinary information (this will be reviewed by the Dean of Student Services)		
Mail, fax or email to (indicate person's name):	Indicate mailing address, fax number or email address:	
☐ Mail to: _____	_____ _____	
☐ Fax to: _____	_____	
☐ Email to: _____	_____	
Please specify any additional information needed in your letter:		
Signature: _____		

Please email or fax the completed form to registrar@wheaton.edu or 630.752.5245.