

This application must be completed, with all approval signatures, before a student can register for an internship.

- o Undergraduate students who will be abroad for a fall or spring internship must also file an "Application for Deferred Enrollment" with Global & Experiential Learning during advance registration.
- o Please read the "Guidelines" sheet carefully before completing this form.
- o Bring this completed application to the Registrar's Office.

Name _____

Student # _____

Classification: Soph __ Jr __ Sr __ Grad __ Major _____

Hours completed toward degree _____ Hours completed toward major _____

Internship for: Fall ____ Spring ____ Summer ____ 20____ # of credit hours _____

Department in which internship is being taken _____

Supervising faculty member _____

Full name and address (street, city, state, zip, country) of organization where you will be doing your internship:

Work supervisor _____ Phone # _____

Internship dates: From _____ To _____

Total number of clock hours you will put in on your internship _____

Internship participation/activity is ____ Local (in Wheaton area) or ____ Not local

Will you be living on campus? ____ Yes ____ No

Will you be taking additional courses at Wheaton? ____ Yes ____ No (this is the only registration for the term)

What duties will you be performing on your internship and how are they related to your academic major?

What courses have you had that relate to this internship?

Approval Signatures (*all students must have #1-3*):

1. Faculty Supervisor _____ Date _____

2. Department Chair _____ Date _____

3. Student _____ Date _____

4. **International Internships only** (signature from GEL **OR** HNGR as appropriate):

Global & Experiential Learning _____ Date _____

HNGR _____ Date _____