**GLOBALIZATION OF THE CURRICULUM GRANTS**

**Purpose:** These grants provide funds to revise or create new courses or to develop library resources that will bring a substantial global or cross-cultural perspective to the curriculum or contribute in demonstrable ways to the development of inter-cultural competency.

**Criteria:** The proposed new course or library resources should either build and strengthen inter-cultural competence or provide a geographical or cultural perspective which is absent or under-represented in the current curriculum. The preparation of course materials for participation in immersion experiences with students in cross-cultural settings, either internationally or in the United States, falls within the guidelines. Courses that address topics of global significance and/or phenomena which have global impact will also be given consideration. Higher funding priority will generally be given to proposals that have the promise of making substantive changes to courses or library resources over those which propose one time projects. **All proposals must outline the anticipated learning outcomes as well as the criteria and methods used to assess them**. The new or revised course should be offered no later than four semesters after receiving the grant.

Please contact Dr. Laura Montgomery, Dean of Global and Experiential Learning (x7309), if you have any questions.

**Availability:** The awards are competitive and available up to a maximum of $4,000 per award. A larger amount will be considered if monies remain after all selected proposals have been funded. Grant monies may be used to purchase or locate course-related materials, references, or equipment; to attend conferences, workshops, or other professional development opportunities directly relevant to the proposed course content or library resources; to design new course content or activities; to conduct research that will clearly contribute to the proposed project; or to pursue other activities consistent with the purposes of the grant. This grant may not be used as a stipend or for load reduction.

 **Eligibility:** Full-time teaching or library faculty.

**Application:** To apply for the grant, please complete the grant application and submit the signed application your divisional dean by March 22, who will then forward to the Dean of Global and Experiential Learning by **March 29.**  Applications will be reviewed by a sub-committee of the Global and Experiential Learning Advisory Council.Applicants will be informed of funding decisions by the end of April.

**Evaluation Criteria:** The GEL Advisory Council uses the following criteria to evaluate grant proposals:

*For both courses and library resources:*

* Project is well-defined
* Project can be accomplished within four (4) semesters
* Provides a substantial global or cross-cultural perspective to the curriculum or contributes in a demonstrable way to the development of intercultural competence
* Provides a geographical or cultural perspective which is under-represented or absent in the current curriculum or library resources.
* The proposed use of monies is within the guidelines of the grant

*Additional criteria for new course or course revision proposals:*

* Learning outcomes are specific and relevant to course content
* Criteria for assessing outcomes are clear
* Methods of assessment are appropriate to the learning outcomes and consistent with the assessment criteria

*Additionally for revised courses:*

* Makes substantive changes to the existing content

**GLOBALIZATION OF THE CURRICULUM** **GRANT APPLICATION**

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Rank \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Yrs. at Wheaton \_\_\_\_\_\_\_\_\_\_\_\_\_

Department\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Application \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Proposed Activity: \_\_\_\_\_\_ New course \_\_\_\_\_\_ Course revision \_\_\_\_\_Library resources

If new course, proposed title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If existing course, current title and number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If library resource, subject and type\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If course, will it be offered as a(n): (check all that apply)

 \_\_\_\_\_\_\_\_ CATC course

 \_\_\_\_\_\_\_\_ Elective open to all students

 \_\_\_\_\_\_\_\_ Major Requirement

 \_\_\_\_\_\_\_\_ Elective only open to majors

 \_\_\_\_\_\_\_\_ Experimental (may not be offered for CATC credit while under experimental status)

How often will this course be offered? **(Note: Receipt of this grant does not constitute EPCC approval.)**

\_\_\_\_\_ Once per semester \_\_\_\_\_ Once per year \_\_\_\_\_ Summer only\_\_\_\_\_ Other: Please specify

What is the first semester this new or revised course will be offered or library resources will be available? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If proposing the development of a new course, has this been discussed with your department chair? \_\_\_\_\_Yes \_\_\_\_\_No

If a new course, will it require dropping a currently offered course? \_\_\_\_\_Yes \_\_\_\_\_No

Briefly describe the proposed new course, library resources or revision. **Please include in your description a list of anticipated learning outcomes and assessment strategies.** You may attach a separate sheet but do not exceed one page.

Briefly describe how this new course or revision will contribute to the globalization of the curriculum as defined in the award criteria:

How much money are you requesting (grants may not exceed $4,000)? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Briefly outline how you will use this money:

List any grants, stipends, or load reductions related to curriculum or library resource development or revision you have received in the last three years:

***NOTE:***

1. Your application is to be approved by your Department Chair *and* Divisional Dean before it is forwarded to the Dean of Global and Experiential Learning.

2. Grants are issued with the understanding that ***you will submit an expense report, a narrative report, and a syllabus (if a new or revised course) at the end of the semester or summer for which the grant was given.*** If plans change and you do not use the funds, it is understood that the Dean of GEL will be informed so the money can be used elsewhere.

3. Due to federal regulations, ***if part of your request is for funds to pay a student, current employee, or other individual,*** please contact the GEL Office (x7309) to discuss distribution of these funds ***before*** the individual begins work.

**For Office Use Only**

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 (Applicant’s Signature and date) Date Request Received: \_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Dept. Chair’s Signature and date) Amount Granted \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Divisional Dean’s Signature and date) Date of Notification \_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (GEL Dean’s Signature and date) Date Report Received \_\_\_\_\_\_\_\_\_\_\_\_