**FACULTY GLOBAL RESEARCH GRANT**

**Purpose:** The Faculty Global Research Grant Program is one of the Global and Experiential Learning initiatives to further global engagement by Wheaton College faculty. These awards may be used to engage in research or creative work in an international or cross-cultural setting that deepens campus awareness of or contribution to the global community. They may serve either as grants to fund a project in its entirety or as seed grants that may lead to more extensive work or to an application for additional resources from outside the college. This grant program does not fund service projects. Proposals for collaborative projects with colleagues or partners in international or cross-cultural contexts will receive prioritization for funding. Inclusion of students in the work of the project is encouraged but not required. Generally, the research grant is not to be used to fund a supervisory role in student or other third-party research—the grant funds are for projects/research led or conducted by faculty. Individuals at all levels of international or cross-cultural experience may apply. The Dean of Global and Experiential Learning is available as a resource to assist grantees in preparation for working in these contexts. Awardees must submit a report of their work to the Dean of Global and Experiential Learning upon completion of the project.

**Availability:** Awards are competitive, available up to a maximum of $5,000. A larger amount will be considered if monies remain after all selected proposals have been funded. The grants may be used to fund expenses related to the project including travel, food and lodging, equipment, materials, or other items and services necessary for its completion. These funds may be combined with other grants from the college or other resources. Grant monies may not be used for load reduction or a stipend.

**Eligibility:** All full-time teaching and library undergraduate and graduate faculty who will be returning for the academic year subsequent to the one in which the award is granted are eligible to apply.

**Application:** To apply for the grant, please submit the following materials together to your divisional dean by Friday, October 26, who will then forward to the Dean of Global and Experiential Leaning by **October 31**. Proposals will be reviewed by a sub-committee of the Global and Experiential Learning Advisory Council. Applicants will be informed of funding decisions by the end of March.Please contact Dr. Laura Montgomery, Dean of Global and Experiential Learning (x7309), if you have any questions.

1. Completed Application Form
2. A 2-3 page, single-spaced proposal that clearly describes:
	1. the proposed project and its purpose;

Please Note: If human or animal subjects are to be used, this project must be submitted for approval by the Institutional Review Board or the Wheaton College Animal Care and Use Committee. A copy of the IRB or Wheaton College ACUC approval should be included with the application materials. If ACUC approval is required, please contact the chair of the committee, Dr. Kristen Page, Biology Department, regarding submission deadlines as this committee meets only twice a year. Please contact Dr. Brian Hunt for deadline review of proposal involving human subjects.

* 1. the potential for building collaborative relationships with identification of potential partner(s);
	2. If this will be used as a seed grant, please describe other funding sources you intend to pursue and a timeframe for doing so.
1. Time-line for completing the project.
2. Budget specifically delineating how funds will be spent.
3. Brief description of previous international or cross-cultural experience and an explanation of how this project will contribute to greater global engagement in your teaching and other professional development.
4. C.V.

**Evaluation Criteria:** The GEL Advisory Council uses the following criteria to evaluate all grant proposals:

* Project is well-defined and consistent with the purposes of the grant.
* Purpose is clearly stated and relevant to the proposed activity
* Potential for collaborative relationships is realistic and clearly defined
* Project is likely to be completed in the given timeline
* The proposed use of monies is within the guidelines of the grant
* The budget is realistic and well-delineated given the proposed activities
* Project will contribute to greater global engagement in teaching or other professional development

**APPLICATION FOR FACULTY GLOBAL RESEARCH GRANT**

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Rank \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Years at Wheaton \_\_\_\_\_\_\_\_\_\_\_

Department\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Application \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project Title\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Abstract (100 words or less)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
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Planned time-frame for beginning and completing the project (month and year sufficient): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are the funds to be used as a seed grant? \_\_\_\_\_Yes \_\_\_\_\_No

 If yes, please list potential sources of future funding:

Do you also plan to apply for a Stott Faculty Research Award? \_\_\_\_\_Yes \_\_\_\_\_No

List any awards or grants received in the last three years noting funding source and amount awarded:

***NOTE:***

1. Your application is to be approved by your Department Chair *and* Divisional Dean before it is forwarded to the Dean of Global and Experiential Learning.

2. Grants are issued with the understanding that :

* ***You will submit a reconciled budget and a narrative report at the end of the grant period.***
* ***If any of these grant monies are used for travel, please follow the travel reimbursement guidelines for Faculty Development Grants.***
* Due to federal regulations***, if part of your request is for funds to pay a student, current employee, or other individual,*** please contact the GEL Office (x7309) to discuss distribution of these funds ***before*** the individual begins work.

If plans change and you do not use all or part of the funds, it is understood that the Dean of GEL will be informed so the money can be used elsewhere.

**For Office Use Only**

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 (Applicant’s Signature and date) Date Request Received: \_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Dept. Chair’s Signature and date) Amount Granted \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Divisional Dean’s Signature and date) Date of Notification \_\_\_\_\_\_\_\_\_\_\_\_\_

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 (GEL Dean’s Signature and date) Date Report Received \_\_\_\_\_\_\_\_\_\_\_\_