

WHEATON COLLEGE

APPLICATION FOR INTERNSHIP

This application must be completed including approval signatures, before a student can register for an internship. (CFM Process for obtaining approval signatures: (1) Student signs form and emails to Dan Haase; (2) Dan emails form to CFM Office Coordinator who secures CFM Department Chair signature and (3) Office Coordinator then emails form to the Registrar's Office, copying student and Dan Haase.) Undergraduate students who will be off campus for a fall or spring internship will also need to file an Application for Deferred Enrollment with the Registrar during advance registration. Please read the "Guidelines" sheet carefully before completing this form.

Name _____ CPO # _____ Student ID# _____ Student Cell # _____

Classification: Soph _____ Jr _____ Sr _____ Grad _____ Major _____

Hours completed toward degree _____ Hours completed toward major _____

Internship for Fall _____ Spring _____ Summer _____ 20 _____ No. of hours _____

Department in which internship is being taken _____

Supervising faculty member DAN HAASE

Full name and address of organization where you will be doing your internship:

City _____ State _____ Zip _____ Telephone No. _____

Name of work supervisor _____ Work Supervisor's Email _____

Internship dates: From _____ To _____

Total number of clock hours you will put in on your internship _____

What duties will you be performing on your internship and how are they related to your academic major?

What courses have you had that relate to this internship?

Approval Signatures:

1. Faculty Supervisor: _____ Date _____

2. Department Chair: _____ Date _____

3. Student: _____ Date _____

4. **International Internships only** (signature from GPS or HNGR as appropriate)

Global Programs & Studies _____ Date _____

HNGR _____ Date _____

Distribution: Registrar's Office; Department; Internship Coordinator; GPS